

# Bullitt County Planning Commission

Nina Mooney Courthouse Annex Building  
149 N. Walnut Street (P.O. Box 55)  
Shepherdsville, KY 40165  
(502) 543-6832

Docket \_\_\_\_\_  
Hearing Date \_\_\_\_\_  
Date Filed \_\_\_\_\_  
Filing Fees \_\_\_\_\_

## **Application for Zoning Map or Text Amendment**

### **Contact information**

Owner/Applicant: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_

Co-Owner/Applicant: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_

Legal representation \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
City/State/Zip \_\_\_\_\_

Property Location \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Parcel \_\_\_\_\_

Subdivision \_\_\_\_\_  
Lot Number \_\_\_\_\_  
Deed Book & Page \_\_\_\_\_

Acreage of Property \_\_\_\_\_  
Acreage to be Rezoned \_\_\_\_\_  
Historical Site \_\_\_\_\_

Flood Plain \_\_\_\_\_  
Sewer \_\_\_\_\_ Septic \_\_\_\_\_  
Utilities on site \_\_\_\_\_

### **Jurisdiction**

\_\_\_\_ Bullitt County      \_\_\_\_ Fox Chase      \_\_\_\_ Hebron Estates      \_\_\_\_ Hillview  
\_\_\_\_ Hunters Hollow      \_\_\_\_ Lebanon Junction      \_\_\_\_ Mt. Washington      \_\_\_\_ Pioneer Village  
\_\_\_\_ Shepherdsville

### **Current Zoning**

AG    SR    C    R-1    R-2    R-3    R-4    B-1    B-2    I-L    I-G    PUD

### **Requested Zoning**

AG    SR    C    R-1    R-2    R-3    R-4    B-1    B-2    I-L    I-G    PUD

### **Landuse**

Current \_\_\_\_\_ Proposed \_\_\_\_\_ Future Land Use Map \_\_\_\_\_

### **Street Access**

County \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Private \_\_\_\_\_

### **Land Contour**

Generally Flat \_\_\_\_\_ Gently Rolling \_\_\_\_\_ Hilly \_\_\_\_\_ Other \_\_\_\_\_

### **Surrounding Area**

	North	South	East	West
Zoning	_____	_____	_____	_____
Use	_____	_____	_____	_____

All supporting case documentation shall be submitted five (5) days prior to the meeting. No additional documents will be accepted at the time of the meeting.

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Please provide an accurate description of the proposed use of the property.

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Is the proposed amendment in agreement with the Comprehensive? Please provide information from the Adopted Comprehensive Plan to support your answer.

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Why is the existing classification inappropriate and the requested zoning more appropriate?

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What major changes have taken place, economic, physical or social in nature that were not anticipated in the Adopted Comprehensive Plan which have substantially altered the Basic character of the area?

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How do these changes make the proposed zoning more appropriate?

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## **Disclaimers**

The Planning Commission meets the 2nd Thursday of each month. The docket is limited to seven (7) cases each month and they are scheduled on a first come, first serve basis.

Notice of the public hearing will be sent, via first class mail, to all adjoining property owners and to the legislative body having final jurisdiction on your request for Zoning Map Amendment.

A NOTICE OF ZONING CHANGE sign will be posted on the property in a visible location by Planning Commission staff. It shall be the duty of the person or persons proposing the zoning change to ensure that the public notice sign remains fully visible at all times until the public hearing date. If a replacement sign is necessary, the person requesting the zoning change shall notify Bullitt County Planning & Zoning office for a replacement sign.

All property owners or legal counsel are required to be in attendance of the Planning Commission meeting and present their case to the Planning Commission.

A public hearing notice will be placed in the Pioneer News newspaper.

Anyone who wants to speak at the public hearing concerning this case will be given an opportunity to do so and time limits will be observed.

The Planning Commission will make a recommendation to approve or to deny your request for a Zoning Map Amendment. The Planning Commission does not make the final decision on any request for Zoning Map Amendment. Your application and the Planning Commission's recommendation will be forwarded to the appropriate legislative body for a final decision. You can expect the file to be forwarded within 7 to 10 days after the Planning Commission hearing under normal circumstances.

## **Property Owners Must Attend the Hearing**

Any presentation given to the Planning Commission on a request for a zoning map amendment must be by:

1. the property owner
2. the property owner's attorney
3. witnesses or experts that may be called by the property owner or the attorney. The property owner will be asked if they adopt the testimony as their own.

## **Multiple property owners**

All property owners shall sign the application for zoning map amendment. All property owners should be present at the Planning Commission hearing to protect their own interest. However, if all property owners are not present the Planning Commission will hear the case under the following circumstances:

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\*At least one of the property owner(s) are present and each property owner that is not, shall assign to the property owner(s) that will be present, the right to represent his or her interest in their absence. These signed and notarized statements shall be submitted to the administrative office with the application.

### **LLC, Corporations, and Estate Applicants**

All corporations, limited liability companies, or members of an estate must be represented by an attorney at hearings before the Planning Commission. Proof of an attorney's authority to represent a person must be presented to the Commission through documentation or testimony of said Person or authorized representative of said Person. All Applicants must be present at the Commission hearing or there must be proof presented to the Commission that another individual, who is present, has the authority to make binding decisions on behalf of said Applicant, including the authority to agree to zoning restrictions.

Once this completed application is submitted and accepted, it becomes the administrative record. Any supplements you wish to add to the administrative record must be received in this office no later than 5 days prior to the date of the Planning Commission public hearing.

### **Required Documentation**

- \_\_\_ Completed Application
- \_\_\_ An aerial view of the property.
- \_\_\_ A copy of the property owner's deed(s).
- \_\_\_ Six copies of an identification plat, prepared by a civil engineer, surveyor, or other competent person, and certified thereon by him to be correct and in conformity, showing by metes and bounds, courses and distances the land proposed to be reclassified, or if the boundaries conform to a boundary within a subdivision for which a plat is recorded among the county land records, then a copy of such plat, the land proposed to be reclassified appearing in a color distinctive from that of other lands shown on the plat.
- \_\_\_ Filing Fees

\*Additional items not listed here may be required.

\*Your application is not considered complete until all requested information is received.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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